

September 8, 2023

Board Present: Harrington, Johnson, Kass, Maas, Mueting, Mugge, Niemeier, Rierson, ED Reed.

Board Absent: Norby, Taylor

1. Meeting called to order by Vice President Harrington.

2. Adoption of Agenda, Minutes Approval, Bills/Claims Approval: Motion by Maas and 2<sup>nd</sup> by Kass to approve the consent agenda. Carried.

Bills & Claims 9-8-23: Alliant Energy \$167.31, A. Hansen \$300.00, Beck Engineering \$37,401.00, Blacktop Service Co. \$5,065.22, Boji Portable Toilets, Inc. \$140.00, DeRuyter Cleaning \$1,000.00, DC Conservation Board \$500.00, Dickinson County News \$54.74, Dickinson County \$39.09, IGL Sanitary Dist. \$57.74, Marco \$33.97, Marsha Carlson \$45.00, City of Spirit Lake \$368.24, US Bank-Trails Credit Card \$58.47.

3. Visitors: B. Groen, B. Sackett, J. Stevens

4. Board of Supervisors Liaison: Tim Fairchild

5. Development:

a. Tatanka Ska Phase III(c) - Juergens has sealed cracked panels and Alger has recoated and replaced the safety railing.

b. Tatanka Ska Phase IV(b) – Motion by Mugge and 2<sup>nd</sup> by Mueting to approve the construction engineering services proposal from Beck Engineering for Tatanka Ska Phase IV(b). Carried.

c. Tatanka Ska Phase IV(c) – Beck has completed the final walk through and recommends making final payment.

d. Edgewood Drive Trail – The trail project is complete.

e. Clay County Connection Phase I – Motion by Mugge and 2<sup>nd</sup> by Niemeier to approve the Phase I Archaeological Survey proposal from In Situ and Wetland Delineation proposal from EOR for Clay County Connection Phase I. Carried.

f. Clay County Connection Phase II – Beck Engineering is working on preliminary design. State Rec Trails and REAP grants have been submitted.

g. PLAC Trail Loop – Wetland delineation has been received from EOR.

6. Maintenance:

a. 2023 Annual Trail Maintenance – Motion by Rierson and 2<sup>nd</sup> by Kass to approve Blacktop Service Company's final pay application #2 in the amount of \$5,065.22 and change order #1 that accounts for an adjustment of final quantities and a contract cost increase of \$2,097.20. Carried.

b. 202<sup>nd</sup> St. Trailhead – Project is complete except for seeding.

7. Tatanka Ska Trailhead – Alger has finished fabricating the tower slats; installation will begin soon.

## 8. 2023-2024 Development Plan

Submitted Grants: State Rec Trails – Clay County Phase II requested \$490,000.

REAP Grant – Clay County Phase II requested \$75,000.

Upcoming Grants: Federal Rec. Trails Grant – 10/1 (Clay County Phase II or III).

Miscellaneous: Tatanka Ska Trace – Development going west from Lake Park.

## 9. Board and Executive Director Items

a. Okoboji Commons – Review of proposed condominium conversion and developer’s plan to resolve easement encroachments.

b. Iowa Trails Summit - Motion by Niemeier and 2<sup>nd</sup> by Kass to approve a trail sponsorship at \$150 for the summit on October 6. Carried.

c. E-bike/Motorized Policy - Motion by Mugge and 2<sup>nd</sup> by Rierson to approve the Use of Trails & Power-Driven Mobility Devices policy. Carried.

d. Water Fountain Donation – Review of possible donation for West Okoboji Trail.

e. Trail Counts – Review of August and year to date trail counts.

f. Friends meeting – 5:00pm on September 13.

g. Upcoming events – OF Nonprofit Summit 9/28/23, Oktoberfest Ride 9/30/23.

10. Motion by Kass and 2<sup>nd</sup> Rierson to adjourn. Carried

Next meeting – October 13, 2023