Dickinson County Trails Board
August 8, 2025

Board Present: Dykema, Harrington, Herman, Johnson, Kass, Maas, Norby, Rierson, ED Reed
Board Absent: Mugge, Niemeier, Taylor
1. Meeting called to order by President Norby
2. Adoption of Agenda, Minutes Approval, Bills/Claims Approval: Motion by Maas and 2nd by Kass to approve the consent agenda. Carried.
Bills & Claims 6: Alliant Energy $160.17, A&M Services, Inc. $297.00, A&P Concrete Lifting $27,830.00, Back Alley BBQ $5,250, Beck Engineering $37,766.25, Beck Excavating $268,379.48, Boji Portable Toilets, Inc. $140.00, Business Today $2,573.62, Certified Testing Services $2,758.00, Custom Creations $2,569.70, D. Johnson $241.89, DeRuyter Cleaning $1,100.00, Dickinson County News $150.91, Dickinson County $78.48, E. Reed $229.30, Goosmann Law Firm $275.00, Hope Rolls $2,825.00, Kruse, Cate & Nelson, PC $10,169.75, Lakes News Shopper $302.00, Marco $49.18, Okoboji Wines $729.55, Spirit Lake, City of $338.63, US Bank-Trails Credit Card $382.73, Vander Windt & Sons $26,665.00.
Visitors: B. Groen, B. Sackett, Ke. Gaylor, Ku. Gaylor, S. Miller, S. Hellinga
4. Board of Supervisors Liaison: Levi Markwardt reported that the BOS would like to see an avenue to raise funds for maintenance.
5. Development:
a. Tatanka Ska Phase IV(b) – Erosion control items have been removed; project is ready for closeout.
b. Clay County Connection Phases I, II & III:
Phase I – Grading and paving is complete through Pioneer Park. Motion by Rierson and 2nd by Kass to approve Beck Excavating, Inc. pay application #3 in the amount of $253,068.59. Carried.
Phase II – Design for the section around the fuel plant is complete; Beck will stake it out for review.
Phase III – The concept statement has been submitted to DOT with reviews underway.
c. PLAC Loop Trail: Project is complete with exception of grass establishment. Motion by Maas and 2nd by Dykema to approve Beck Excavating, Inc. pay application #4 in the amount of $15,310.89. Carried.
d. West Okoboji Trail – Project is substantially complete. Grand opening was held on July 31.
e. Tatanka Ska Phase V – Vander Windt has completed tree clearing and grading. There are a few cleanup items for them to finish before project closeout. Motion by Kass and 2nd by Maas to approve Vander Windt & Sons pay application #6 in the amount of $26,665.00. Carried.
f. Milford 13th Street Trailhead – Survey work is complete and plans are underway.
g. Wahpeton Trailhead – Plans are complete; project to be combined with the Milford Trailhead.
6. Maintenance:
a. 2025 Maintenance - HMA Crack Sealing work will start later this month or September.
West Okoboji/North Bay Trails – Project will be added to Milford and Wahpeton Trailhead projects.
Concrete Panel Leveling – A&P has completed panel leveling. Motion by Rierson and 2nd by Kass to approve A&P Concrete Lifting and Foam Insulation Inc.'s invoice #756 in the amount of $27,830.00. Carried.
Lake Park/CFE Shrubs – No update.
b. 2024 Flood Damage – Work is complete; projects are going through FEMA review process.
c. Trestle Bridge – New railing is almost complete.
7. 2025 Development Plan:
Submitted Grants: State Rec Trails – July 1, 2025 [Clay County Connection III] submitted for $295,000.
Upcoming Grants: Federal Rec Trails – October 1, 2025 [Clay County Connection III or Tatanka Ska IV(a).
8. Superior Rail Cars: Deadline for removal by committed parties is September 10, 2025.
9. Board & Executive Director Items:
a. Silver Lake Development – Motion by Maas and 2nd by Herman to approve the Trail Easement Contract between DCTB, the City of Lake Park and Silver Lake Growth, LLC. Carried.
b. ILR Water Easement – Motion by Kass and 2nd by Rierson to recommend approval of Iowa Lakes Regional Water easement as presented. Carried.
c. 2025 Fundraiser – Review of fundraiser; next meeting will be last week of August.
d. July Trail Counts – Update on July trail counts: 97,214.
e. Upcoming events – Blue Water Festival 8/9/25, Move for Mental Health 8/23/25, LAMA Bike Tour ongoing to 9/1/25, Labor Day Ride 9/1/25, Oktoberfest Ride 9/28/25.
10. Adjourn – Motion by Kass and 2nd by Rierson to adjourn. Carried.
Next meeting September 12, 2025