1-8-2021

Board Present: Harrington, Johnson, Kass, Maas, Mueting, Norby, Rierson, Sackett, Taylor, ED Reed.

Board Absent: Morrow

1. Meeting called to order by President Harrington. Quorum determined to be present.

2. Adoption of Agenda, Minutes Approval, Bills/Claims Approval: Motion by Maas and 2nd by Sackett to approve the consent agenda. Carried.

Bills & Claims 1-8-2121: US Bank-Trails credit card $20 (Constant Contact): Alliant Energy $64.11 (Tunnel lights): M. Carlson $45 (Secretarial): Dickinson County News $87.66 (Dec. minutes): Dickinson County $742.51 (Trails postage & office supplies): Beck Engineering $8,117 (Development): Beck Excavating $7,989.35 (2020 Bid Pkg 1): Wicks Construction $1,952.13 (Tatanka Ska Trace Phase III(a)): Business Today $157.99 (Fall Campaign paper & envelopes): Lakes Marketing & Print $1,184.71 (Stationary & Receipts): Marco $185.53 (1/3 Contract base for copier): US Bank-Trails credit card $23.60 (Report covers): US Bank-Trails credit card $100 (Iowa Bicycle Coalition membership).

3. Visitor Comments – C. Pavelko, B. Cuperus, A. Shaffer, J. Eygabroad, B. Niemeier

4. Board of Supervisors Liaison Report – No report.

5. Development & Maintenance –

a. Jones Pasture Trail – Audit is complete and the project is closed out through the IDOT.

b. Tatanka Ska Phase II – Project is moving into final audit and closeout.

c. Tatanka Ska Phase III(a) Motion by Sackett and 2nd by Kass to approve Wicks Construction, Inc. pay application #4 in the amount of $1,952.13 and change order #1 resulting an adjustment of quantities and contract cost increase of $1,400. Carried

d. 2020 Bid Package #1

*155th St. Trail – Project is substantially complete.

*Emerson Bay Trail – Project is substantially complete.

*North Bay Trail – Project is substantially complete. Retaining wall and slope reshaping is complete.

*Hwy. 86 & Lake Park Drainage – Project is complete.

Motion by Sackett and 2nd by Maas to approve change order #5 resulting in an adjustment of quantities and contract cost increase of $7,989.35. Carried.

e. 2020 Bid Package #2

*Tatanka Ska Phase III(b) – Project is substantially complete.

*Okoboji Slough Bypass – Project is substantially complete.

Safety railing for both projects should be installed this week if weather allows.

f. Tatanka Ska Phase III(c) – Plan has been sent to the IDOT and IA DNR for review and permitting. Check plans will be submitted once permit approvals are forthcoming.

g. Hwy 71 to 34th St. – IDOT is in process of issuing the right of way permit. Bid letting is planned for 3-9-21 with public hearing at the 3-12-21 board meeting.

h. Tatanka Ska Phase IV(a) – Preliminary plans have been reviewed by IDOT, waiting for cultural resource clearance. Check plans due 1-12-21 with bid letting currently set for 5-18-21.

i. Edgewood Drive Trail – Trail plans are being finalized and reviewed with the Wahpeton Edgewood Dr. road plans. The DNR sovereign lands permit has been submitted, other permitting will be included with the road project.

j. Trestle Bridge Railing – Discussed options for bridge improvements.

k. West O Trail – West Okoboji is working on easements and plans to grade the trail to elevation. ED Reed will continue to work with the city.

l. Clay County Connection – Federal Rec Trails grant for Phase I will be approved January 13.

m. 2020 Spine Trail Overlay – The project is substantially complete. Blacktop Services will return in the spring for pavement corrections and punch list items.

6. Tatanka Ska Trace Trailhead & Logo – Spirit Lake J-Term has begun building the tower, logo board and slats. Plans for canopy and landscaping are being updated to go out for bid on 1-15-20.

7. 2021 Development Plan – Motion by Taylor and 2nd by Norby to approve submitting grant applications for the following projects:
    Wellmark Foundation Grant – Tatanka Ska Trace Phase IV(a)
    Okoboji Foundation Grant – Tatanka Ska Trace Trailhead
    Region 3 TAP Grant – East Lake Camp Foster Trail
    Carried.
8. FY 2022 Budget – Reviewed and discussed budget; meeting with Board of Supervisors is Monday, January 25 @ 10:45 am. Motion by Sackett and 2nd by Taylor to approve the FY 2022 Budget. Carried.
9. Election of Officers – J. Harrington (President) and D. Johnson (Secretary) agree to another term; a motion by Sackett and 2nd by Taylor to approve these positions. Carried. A motion by Taylor and 2nd by Sackett to approve the nomination of K. Norby as Vice President. Carried.
10. Board & Executive Items
    a. 2020 Annual Report – Review of annual report; city council meetings are being scheduled.
    b. Board Committee Review – Board to review committee assignments.
    c. Iowa Bicycle Summit – Virtual event January 28-30.
    d. Fall Friends Campaign – Update on donations received. ED Reed will look into additional promotional options.
    e. Pam Jordan Retirement – Discussed recognition for Jordan's years of service.
    f. Tom and Marge Boeke Memorial – memorials are being directed to trails, board members may contribute as well.
    g. West Okoboji & Lake Park Board Members – Scott Kass reappointed for West Okoboji and Billi Niemeier appointed for Lake Park.
11. Closed session: Executive Director Performance Evaluation – Motion by Taylor and 2nd by Sackett to move into closed session. Carried. Motion by Taylor and 2nd by Johnson to support 3.2% increase as recommended by the Board of Supervisors. Carried.
12. Motion by Sackett and 2nd by Johnson to move out of closed session and adjourn the meeting. Carried.

Next Trail Board meeting – February 12, 2021