

Board Present: Harrington, Huseman, Martin, Maas, Morrow, Richter, Rierson, Sackett, Steffes, Taylor, Interim Director Reed

Board Absent: None

1. Quorum determined to be present.

2. Adoption of Agenda, Minutes, Approval, Bills/Claims Approval: Rierson moved to approve amended consent agenda to include a recommendation to the Board of Supervisors to appoint Erin Reed as Executive Director, 2<sup>nd</sup> by Harrington. Sackett abstained, motion carried.

3. Introduction of visitors: B. Cuperus (Dickinson County Conservation Board) P. Jordan (Board of Supervisors)

4. Bills & Claims 12-9-16: US Bank-Trails credit card \$20 (constant contact 11/11/16): Alliant Energy \$85.52 (Tunnel lights 11/4-12/5/16): Dickinson County News \$95.49 (October & November meeting minutes): M. Carlson \$45 (Secretarial): US Bank-Trails credit card \$60.35 (Amazon-Report covers, binders & index dividers): Snyder & Associates \$3,114.52 (Railroad {will be partially or fully reimbursed from federal grant dollars}): Sackett Law Firm \$619.88 (Okoboji Commons-Easement consultation): US Bank-Trails credit card \$538 (Donor Perfect-Donor software): US Bank \$13.45 (USPS-Ship Jones Pasture grant to DOT): Iowa Bicycle Coalition \$100 (Membership renewal): Diamond Concrete & Construction \$8,539.54 Panel repairs-Isthmus Park & Simpson driveways): Tom Kuhlman \$3,500 (Pioneer Beach Trail-North driveway concrete): Kruse Pavement Solutions \$2,737.50 (Garlock Slough & S. Presbyterian crack filling, saw cut concrete-Okoboji view): Cohrs Construction \$5,462.36 (North Simpson driveway drainage and South Tunnel berm and tile): Jackson Sports \$250.05 (Snowmobile maintenance).

OLD BUSINESS:

a. On- going projects:

- i. Edgewood Drive Trail – the City of Wahpeton has approved the preliminary plan and the sovereign lands/Corps of Engineers permits have been sent.
- ii. Railroad – have received SHPO clearance and are waiting on NEPA (environmental).
- iii. Jones Pasture – grant has been submitted; awards should come on in March.
- iv. East Lake – City of Arnolds Park to move forward as planned.

b. Motion by Harrington and 2<sup>nd</sup> by Richter to accept recommendation of search committee to appoint Erin Reed as Executive director. Carried.

c. Jacobson-Westergard bills – continue to look for resolution.

NEW BUSINESS:

a. Motion by Richter and 2<sup>nd</sup> by Maas to continue to hold board meetings at 7:00 AM on the 2<sup>nd</sup> Friday of the month.

b. Election of officers – motion by Richter and 2<sup>nd</sup> by Maas to accept the nominees for office as follows:

President – Jason Harrington

Vice President – Barry Sackett

Secretary/Treasurer – Taylor Huseman

Carried.

c. Reviewed current committee assignments and made necessary revisions.

d. Renewed annual Iowa Bicycle Coalition.

e. Motion by Harrington and 2<sup>nd</sup> by Steffes to pay expenses for Reed and Taylor to attend the Iowa Bicycle Coalition in Des Moines, January 19-20.

f. Reviewed planning projects for 2017 and made prioritization for planning meeting including review and update of bylaws.

g. Reviewed Maintenance for 2017; made changes for prioritization at the planning meeting.

h. Maintenance update – Cohrs improved soil, seeding and erosion control blanket at south tunnel. GSB surface treatment on Spine Trail in spring.

i. 2016 Annual report – The annual report is ready for presentation; ED Reed will present to BOS this month and begin updating cities.

j. 2016 Fall Friends mailing – mailing for pledges due and prospecting new donors.

k. 2017 Fundraiser/Friends Committee – discussed ideas for 2017 fundraiser and set Friends Committee meeting for Thursday, December 15<sup>th</sup> 5:00 pm in the Engineers Office conference room.

Motion to adjourn by Rierson and 2<sup>nd</sup> by Harrington. Carried.

Planning meeting – Saturday January 2017 8am in the Nature Center.